



# COMMUNITY EDUCATION COUNCIL DISTRICT 3

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Kimberly Watkins  
President

Kristen Berger  
First Vice President

Manuel Casanova  
Second Vice President

Lucas Liu  
Treasurer

Genisha Metcalf  
Secretary

**Council Members:** Daniel Katz  
Dennis Morgan

Jane Sun

Michael McCarthy  
*Vacant seat*

Jean Moreland  
*Vacant seat, student member*

**Ilene Altschul**  
District 3 Community Superintendent

## COMMUNITY EDUCATION COUNCIL 3

Wed., July 18, 2018

**7:00 P.M. Special Calendar & Calendar Meeting**

**163 W. 97<sup>th</sup> St. - Auditorium**

### Minutes

*(Approved at the Sept. 26, 2018 Calendar meeting by all Council members)*

#### Special Calendar Meeting

❖ **Call to Order 6:41P**

❖ **Roll Call of Members** Kristen Berger, Daniel Katz, Mike McCarthy, Jean Moreland, Dennis Morgan, Kim Watkins

Late: Lucas Liu 6:50, Genisha Metcalf, 6:55

Excused Absence: Manuel Casanova

Unexcused Absence::Jane Sun

DOE Staff; Ilene Altschul, D3 Superintendent

❖ **Election of Council Member to fill vacant seat**

President Watkins explained the convening of the special calendar meeting and the election process. .She read the CEC3 Bylaws (on file) into the record which covers the process of electing a candidate.mid-term. Pres. Watkins explained that the 4 candidates will each be asked to make a brief presentation about themselves followed by Council questions.

Candidates:

1. Anne Marie Burrows: Her son is presently at PS75 and her daughter graduated from PS75. She has been on the SLT and PTA for 2 years. She loves to volunteer and likes to speak up for people who may not. She chose kids over work which gives her time to volunteer.
2. Sharmiliee Ramudit has a child PS452 and a child in the NEST program at PS75. She also has a younger child at home. She was previously at Success Academy but opted to change schools. Her son has an IEP and Success Academy had a lack of benefits. Her parents did not graduate high school but she graduated from Columbia with an engineering degree. She feels she has a lot to offer if elected.
3. Eric Wright has a child at MS54 and another child at PS87. He's been working with the CEC3 Middle School Committee revamping the admissions process and would like to put it in the context of how middle school admissions can work with high school admissions. He feels we need to advocate for change and continue what we started
4. Alix Bernstein is a parent at PS166. He thinks there are many ways to do what CEC is trying to do and doesn't think that distributing lowest performing students is the way to go. We should be trying to make all of our schools better. We've let the DOE off the hook, we should hold their feet to the fire *(to make schools better)* and ask the difficult questions.

Council Questions to candidates: Council members asked eight question of the candidates. Each candidate answered in turn.

Conclusion of candidate interviews

8:00p – Council breaks for Executive Session

8:30p – Council reconvenes Business Meeting

❖ **Adjournment 8:30PM**

# Calendar Meeting

❖ **Call to Order 8:30P**

- ❖ **Roll Call of Members** Kristen Berger, Daniel Katz, Lucas Liu, Mike McCarthy, Genisha Metcalf, Jean Moreland, Dennis Morgan, Kim Watkins  
Excused Absence: Manuel Casanova  
Unexcused Absence: Jane Sun  
DOE Staff: Ilene Altschul, D3 Superintendent

❖ **Approval of Minutes**

1. May 15, 2018 Calendar Meeting Minutes were approved by all Council members present
2. May 22, 2018 Special Calendar Meeting on Middle School Admission Minutes were approved as amended by all Council members present.
3. June 20th, 2018 Jt. Calendar Meeting Minutes will be presented at the next meeting

❖ **President’s Report**

CEC3 was contacted by the Chancellor’s office to convene a District Town Hall September 26<sup>th</sup>. The Chancellor will be joining. The council may need smaller meeting to organize this. The last Chancellor’s Town Hall was 2 years ago, last year’s Town Hall with Chancellor Farina was cancelled. The AA will recirculate the past scrip that was used.

❖ **Superintendent’s Report**

The superintendent updated the council on the number of kindergarten sections in our elementary schools, the number of sections that they are currently having.

**Kindergarten enrollment and Waitlist**

- 03M009: 31 zoned students – the waitlist has gone up. The Office of Enrollment is doing an analysis to look at is a little deeper. The principal doesn’t this it’s a sibling or grandfathered issue. It looks like there are 7 more students since last year.
- 03M199: 17 zoned students
- 03M087: 1 zoned student

School	Number of sections	Zoned Waitlist
03M009	4	31
03M075	4	
03M076	2	
03M084	4	
03M087	6	1
03M145	4	
03M149	1	
03M163	4	
03M165	4	
03M166	5	
03M180	2	
03M185	3	
03M191	3	
03M199	5	17
03M241	1	
03M242	1	
03M333	4	
03M452	4	

PS 149, 241 and 242 sections are not full but the Superintendent spoke with many principals about enrollment and they get a lot of new students in September.

**PreK updates**

1,207 District 3 families applied to pre-K for fall 2018

- 1,064 of these families got an offer to a program they listed on their application
- 143 of these families did not receive a program from their application. Of these families:
  - 87 received an offer to a program in D5 (this doesn’t mean they will accept the offer)

- 26 received an offer to a program in D4
- 17 received an offer to a program in D2
- 10 received an offer to a program in D3
- 3 received an offer to a program in D6

### Socioeconomic Integration Pilot Program (SIPP) Training Grant

The Superintendent reported that they had a session June 29<sup>th</sup>. The next sessions is 16/17 August. Member G Metcalf participated in the recent session. They did direct development of affirmative action and discussed engagement opportunities. They are looking at how to change the Middle School Forum and moving location to 180, which is wheelchair accessible. We will have 16 tables, which hold 6-12 people. Each principal will go to each table. They will have 5 minutes to present their school and then move to the next table. They can bring a parent leader, students, or a teacher. To start off the event, we will give unknown facts about each school. The idea is that you don't know about every school so please be open-minded. Council member remarked that she loves the forum as it is. The superintendent remarked that it's important they hear from every principal. A member asked if we could film it and put it online. Another member suggested creating a YouTube channel.

### K-8 Retention data:

School	2016-17 5 <sup>th</sup> Grade Enrollment	Left this School in 2017-18	Remained	Retention
P.S. 76 A. Philip Randolph (03M076)	49	11	38	77%
P.S. 149 Sojourner Truth (03M149)	34	17	17	50%
P.S. 180 Hugo Newman (03M180)	52	20	32	62%
The Riverside School for Makers and Artists (03M191)	29	8	21	72%
Manhattan School for Children (03M333)	86	32	54	63%
The Anderson School (03M334)	57	0	all	100%

### Equity and Access update

Principals and District leaders have started participating in training with the office of Equity and Access on Disproportionality and Implicit Bias. Culturally Relevant Curriculum will begin in early to mid-August. We are one of 12 districts selected to be part of the Equity & Access Initiative as part of the \$23 million grant. Principals and district leaders have started participating this summer in training as part of the Office of Equity & Access. Almost all of principals have signed up for the series of 3. They will be offering support to our schools and there will be an equity coach for the schools. Each school will be developing their equity goals.

Council member raised a question about charter school students being able to attend public school summer sessions. The Superintendent replied that any student who lives in the zone must be provided access after seats are offered to public school students. It doesn't cost any extra money because the money is already allocated. The member responded that it's a convenient expense off the charter's line items, it's a big expense they don't have to expend.

### SIGA update

Next session is August 16<sup>th</sup> -17<sup>th</sup>  
 Developed draft of our Theory of Action (share)

### Summer school

Students are having opportunity for 2 cultural events and all sites are offering 2 parent workshops

### PS 242 Italian DL

Moving forward with PreK DL and Italian Cluster.

### Quality Review updates from 2017-2018:

school	date	1.1	1.2	1.3	1.4	2.2	3.1	3.4	4.1	4.2	5.1
M076	1/16	WD	P	WD	WD	P	P	WD	P	P	P
M163	10/11	WD	P	WD	P	P	P	P	WD	WD	P
M165	1/24	WD	P	P	P	P	P	P	P	P	P
M180	1/17	P	D	P	P	P	P	P	P	P	P
M243	1/30	P	P	WD	WD	P	P	WD	P	P	WD

M333	12/14	P	WD	P	WD	WD	P	WD	P	WD	P
M054	12/17										
M075	5/31										
M166	11/28										
M149	5/15										
M415	5/10										

Listed below is the description of each indicator (1.1, 1.2, etc...)  
The remaining QRs should be released shortly.

School name:	UD	D	P	WD
Overall QR Score				
<b>Instructional Core</b>				
<i>To what extent does the school regularly...</i>	UD	D	P	WD
1.1 Design engaging, rigorous, and coherent curricula, including the arts, physical and health education, for a variety of learners and aligned to key State standards?				
1.2 Develop teacher pedagogy from a coherent set of beliefs about how students learn best that is informed by a research-based, common teaching framework and is aligned to curricula, engaging and meets the needs of all learners so that all students produce meaningful work products?				
2.2 Align assessments to curricula, use on-going assessment and grading practices, and analyze information on student learning outcomes to adjust instructional decisions at the team and classroom levels?				
<b>School Culture</b>				
<i>To what extent does the school...</i>	UD	D	P	WD
1.4 Maintain a culture of mutual trust and positive attitudes that support the academic and personal growth of students and adults?				
3.4 Establish a culture for learning that communicates high expectations to staff, students and families, and provide supports to achieve them?				
<b>Systems for Improvement</b>				
<i>To what extent does the school...</i>	UD	D	P	WD
1.3 Make strategic organizational decisions to support the school's instructional goals and meet students' learning needs as evidenced by meaningful student work products?				
3.1 Establish a coherent vision of school improvement that is reflected in a short list of focused, data-based goals that are tracked for progress and are understood and supported by the entire school community?				
4.1 Use the observation of classroom teaching with a research-based, common teaching framework and the analysis of learning outcomes to elevate school-wide instructional practices and implement strategies that promote professional growth and reflection, with a special focus on new teachers?				
4.2 Engage in structured professional collaborations on teams using an inquiry approach that promotes shared leadership and focuses on improved student learning?				
5.1 Evaluate the quality of school- level decisions, making adjustments as needed to increase the coherence of policies and practices across the school, with particular attention to the CCLS?				

❖ **New Business**

**Long-term Harlem Visioning**

The Supt. reported on Harlem Stakeholder meetings. She is looking to set up Harlem Stakeholder meetings with Principals, parent leaders and SLT or UFT and CEC members to discuss the needs of the schools in Harlem, next steps and to attend meetings to hear what the community wants before any changes are made and to hear what are their goals and what they want. She would like to hear any other suggestions.

By September, the northern Manhattan Family Welcome Center (remaining on West 125 St) will have wall-paper posters made and translated highlighting the "hidden gem" schools from Districts 3- 6.

Other initiatives will include Harlem Crawl, There will be monthly meetings with Daniella Phillips who is working with D3, 4, 5, & 6. It is suggested that Daniela Phillips should speak at a CEC meeting. The Supt. Concur. The Supt. will share the goals of the initiative in the next meeting.

President Watkins felt that as a council and as a district, our conversations should take precedence with the DOE. The feeling is that stakeholders have a lack of trust in the DOE. We want to focus our attention is to continue to work within the stakeholder groups we already communicate with on a regular basis and ask significant questions, i.e. Is 241 branded as progressive school or is it not? Do we want a middle school that stands alone? Should there be a gifted and talented program in Harlem. Should the K-8 be truncated? We need a conversation with the DOE but we are or it won't be productive.

The Superintendent has publicly stated that she does not plan on doing any school reconfigurations for the 2018-19 school year without community input. We can use this year as a real time to think ahead and plan strategically as to what our next steps will be

Member Metcalf felt that we needed to identify stakeholders to begin with. She would like to see an institutional partnership before we engage with the community because we don't quite have that access yet. It would be helpful to make a list of stakeholders that would be a living Google doc. The second part is engaging the disengaged i.e. having a table at a street fair, or at the African American Day Parade, local street festivals, etc.as a gesture of good will, before we go to the DOE. Build our engagement strategy.

Suggestion was made by a member to engage parents in schools.

Where would the money come from? Supt. Altschul said some would come from Daniele Phillips, Office of School Design and some of it would be from the state inclusion grant. Ms. Phillips meetings are with the superintendents of districts 3,4,5,6. Around marketing. We can't have that discussion until we have real conversations around what's working, what's not working. We need to discuss what the needs and what are the next steps.

#### ❖ **Liaison Reports**

1. Wadleigh, Kim Watkins, liaison: They are still working on what are the next steps, both on the administration side and on the parent side. Zeroing on stakeholder statistics are the development of an advisory board for Wadleigh. The PTA and SLT are working on a list to be submitted to the Chancellors office and DOE to develop a group of stakeholders. Comprised of religious community, community board, CEC, the community itself, an elected official. September is the first meeting of the group working on this. They have funding for a full time librarian who will be shared with FDAII.
2. Council will revisit school liaison assignments in light of new member election.
3. PS 242, Lucas Liu, liaison: The Italian Dual Language preK program is still interviewing. If interested, call or go to the school.

#### ❖ **Committee Reports**

1. Middle School, Kristen Berger Chair: Monday September 17 is the tentative first meetings of the committee. Time and location to be confirmed. DOE response to CEC3 letter to the Chancellor to be discussed.
2. High School Committee, Jean Moreland, Chair. There is a meeting at PS 75 tomorrow evening at 6:30p. Mike Kraft from PEP will be present. She will be also have a meeting with Josh Wallack, NYCDOE Deputy Chancellor of Strategy & Policy
3. Charter School, Mike McCarthy, Chair: Gave Council a directory of charter schools in D3 he had put together and noted that there is not central place where all of this is together. There are 9 charter schools within and 4 on the borders of D3. Enrollment numbers are different from each entity.

#### ❖ **Public Comment**

1. CB 7 Co-Chair of Youth, Education and Libraries: Addressed the 'work in progress' CB7 Resolution in Support of Middle School Admission Changes. And said we need to continue to address those folks who will not be getting priority as well as how it translates into budget and allocation.

#### ❖ **Roll Call Vote**

1. President Watkins read from the section on Election of Members from the CEC3 Bylaws. There are four candidates and Pres. Watkins encouraged the 3 who will not be successful to please stay involved and try again.in April when the open election for council members for the 2019-2021 term begins.
2. The Secretary called the vote for the election of a new council member.
3. Election of New Council Member: ( 8 council members present)  
**Candidate Sharmilee Ramudit received (7 Yes)**  
Candidate Eric Wright received (1 Yes)  
Candidate Anne Marie Burgess received (0 Yes)

Candidate Alix Bernstein received **(0 Yes)**

No Abstentions

4. Sharmilee Ramudit was elected the new member for the CEC3 2017-2019 term.

❖ **Adjournment 10 PM**